

October 14, 2025

Salem Township Trustees - At the Salem Township Conference Room

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The Salem Township Board of Trustees met on October 14, 2025 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the September 9, 2025 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Guest: Gary and Teresa Paynter, Brian Phillips, Jared Lykins, Kathleen Applegate, Jerry Martin and Ron Brinkman

Fire Department - Chief Moenster reported:

- Fire Safety all week. We have been at the schools.
- Trainings in place
- Filling in around the pond
- Black Top sealing soon
- Received resignation from part-time FF/EMT Luke Wade effective 10/10/2025. Mr. Blanton made a motion to accept resignation from Luke Wade. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Would like to offer the position of part-time FF/EMT Jenna Byrd pending successful completion of her pre=employment physical and background check. Mrs. Ramsey made a motion to hire Jenna Byrd. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Received resignation of his full-time position from FF/Paramedic Sean Oakes effective 10/12/2025. He has reimbursed the township for his paramedic class. He requests to stay on with us part-time FF/Paramedic. Mr. Blanton made a motion to accept Sean Oakes resignation of his full-time position. And accept his offer to work part-time. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Received quotes to purchase a new EMS chase vehicle. Mrs. Ramsey asked if they have the funds for the purchase. Chief Moenster confirmed that they do. Mrs. Ramsey made a motion to purchase a new 2026 Chevy Silverado in the amount of \$50,535.00 from Byers Chevrolet. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Administrator/Public Safety Director – Chief Moenster reported on behalf of Mr. Harrison:

- Presented lease agreement renewal for the Food Pantry. Mr. Blanton made a motion to approve Resolution 2025-10 to renew the Food Pantry Lease Agreement. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- Road department building update – Still working on quotes for heating, cooling and electric.
- Cybersecurity – Due to House Bill 96 – we have to have a policy and resolution on Cybersecurity. Last meeting the MOU was signed. Once we have the resolution signed we will have to complete training for all Elected Officials and employees. Mr. Kilburn made a motion to approve Resolution 2025-08 per HB96 requiring all local governments and jurisdictions to establish a cybersecurity policy. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

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Administrator/Public Safety Director – Chief Moenster reported on behalf of Mr. Harrison - Continued:

- Update on 4414 Mason Morrow Millgrove Rd. – We are still working with the property owner. He has talked with Zoning and Soil and water.
- F-550 has been fixed and is running great.
- GovDeals – I would like permission to put the 3500 Chevy with plow on their site to sell and put the 1995 Plow Truck on their site to sell. Mr. Blanton made a motion to put both vehicles on GovDeals. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

- We are going to send out for Health Insurance quotes.

Guest Comments:

- Mr. Ron Brinkman informed the trustees that the cemetery on Ward Rd. has headstones down. Mr. Blanton said he appreciates him letting them know. He will let the road crew know.
- Mr. Brinkman also asked about the new cell tower going up in Rochester. Mr. Blanton explained that it goes through our zoning.

Zoning: Mrs. Ramsey presented Resolution 2025-09 Initiation of amendment to Salem Township zoning resolution text and certification to the Salem Township zoning commission. Mrs. Ramsey moved for adoption of the foregoing resolution, being seconded by Mr. Blanton. Upon call of the roll the following vote resulted:

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – yea

Trustee Heath Kilburn reported:

- Asked to have the road crew start working on getting the Christmas Ranch signage out. Mr. Blanton said he will let them know.

Trustee Ralph Blanton reported:

- WCTA meeting/Dinner is coming up on November 6 at 6pm. They will be combining this year's meeting with the Warren County Engineer Association annual meeting. Asked for a head count of how all will be attending.

Trustee Susan Ramsey reported:

- Received phone call regarding 18-Wheeler Truck and Trailer parked on the street. Asked them to call the non-emergency number to report it. It is gone as of today.
- Reminder to everyone to go out and Vote. Early voting has started.

Cemetery updates: None at this time

Fiscal Business Vicky VonHolle, Fiscal Officer reported:

- Presented Financials to be reviewed and approved. Mrs. Ramsey made a motion to approve the financials as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea

Adjournment:

- With no further business to come before the board, Mrs. Ramsey made a motion to adjourn the meeting at 7:48pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – yea